

Terms of Reference

ABAE Capital Investment and Facility Panel

Purpose:

On behalf of the Amateur Boxing Association of England Ltd the Capital Investment and Facility Panel aims to develop and deliver a facilities strategy and deliver the Capital Investment Programme for the Amateur Boxing Association of England Ltd. The group will set out to achieve the following:

1. To plan, develop and implement a facilities strategy for boxing facilities in England to help deliver the twelve interventions in the ABAE 09-13 Whole Sport Plan.
2. Develop an action plan to deliver the facilities strategy to a rigid timeframe.
3. Undertake a review of the Facilities Strategy on a bi- annual basis.
4. Act as capital funding recommendation panel to;
 - Sign off the capital boxing funding application process, which the Facilities Investment Manager will monitor and audit.
 - Make recommendations to the ABAE Board regarding funding decisions that will have final sign off.

Membership:

The Group will be made up of representatives from ABAE (Chief Executive, Head of Development and National Facilities Investment Manager), The ABAE Board, and the Boxing Council of England & Sport England including a Chair.

All parties shall be represented for the term of the Funding Cycle. Every effort to balance gender and ethnicity shall be made. A quorum of 2/3rds of the group shall be required for all meetings. In the absence of a Chair, he/she should appoint a deputy.

Reporting and Communication:

The Group will report to the ABAE Board and Boxing Council of England with relevant minutes and reports.

Any issues relating to the Facilities Strategy and Capital Investment Programme should initially be communicated directly to the group who will assess this internally and respond accordingly.

Frequency of meetings and agenda items:

Meetings will be held quarterly to ensure effective communication and support for projects. Dates will be set at least 6 months in advance.

Agendas will be sent out at least 2 weeks prior to meetings along with supporting information. Agenda will be geared towards the delivery of the ABAE Facilities Strategy and Whole Sport Plan 09-13.